Below is a \*\*90-day plan\*\* structured to deliver AI-based automations across your specified towers. This plan balances ambition with realism, focusing on quick wins, risk management, and clear value demonstration. It’s designed to impress leadership with its structured approach, phased execution, and measurable outcomes.

---

### \*\*Core Principles\*\*

1. \*\*Phased Approach\*\*: Prioritize automations by complexity, value, and data readiness.

2. \*\*Parallel Tracks\*\*: Run discovery/design for multiple automations concurrently.

3. \*\*Agile Sprints\*\*: 2-week cycles for rapid prototyping and feedback.

4. \*\*Governance\*\*: Weekly steering committee reviews with leadership.

5. \*\*Tooling\*\*: Leverage low-code AI platforms (e.g., UiPath, Automation Anywhere, Power Automate + Azure AI) for speed.

---

### \*\*90-Day Plan: High-Level Timeline\*\*

![Timeline](https://via.placeholder.com/800x200?text=Timeline+Visual)

\*(Visual: 3 phases across 13 weeks, with 2-3 automations in deployment by Day 90)\*

#### \*\*Phase 1: Discovery & Prioritization (Days 1-30)\*\*

\*Goal: Validate feasibility, define scope, and secure resources.\*

- \*\*Key Activities\*\*:

- \*\*Week 1-2\*\*:

- Kickoff workshop with tower leads to map processes, pain points, and data sources.

- \*\*AI Readiness Assessment\*\*: Data quality checks (e.g., format, completeness) for all automations.

- Prioritize automations using \*\*Value vs. Effort Matrix\*\*:

| Quick Wins (Low Effort/High Value) | High Complexity/High Value |

|----------------------------------|----------------------------|

| Cash Application (OtC) | Vendor/Customer Master |

| Duplicate Audit (Control) | TnE - India/BNA/China |

| PO Confirmation (PtP) | Settlements (All Modes) |

- \*\*Week 3-4\*\*:

- Finalize automation scope and success metrics (e.g., FTE reduction, error rate improvement).

- Assign dedicated squads (Process Owner + Data Scientist + Developer).

- \*\*Leadership Checkpoint\*\*: Present prioritization, ROI estimates, and resource plan.

#### \*\*Phase 2: Design & Development (Days 31-60)\*\*

\*Goal: Build and test MVPs for 4-5 automations.\*

- \*\*Key Activities\*\*:

- \*\*Week 5-6\*\*:

- \*\*Sprint 1\*\*: Design AI models (e.g., NLP for invoice processing, ML for cash matching).

- \*Focus\*: OtC Cash Application, Duplicate Audit, PO Confirmation.

- Develop data pipelines (APIs, ETL) and integration hooks (ERP, SAP).

- \*\*Week 7-8\*\*:

- \*\*Sprint 2\*\*: Build MVPs for prioritized automations.

- \*Focus\*: Vendor Master Creation, TnE - India/BNA.

- Conduct unit testing and peer reviews.

- \*\*Leadership Checkpoint\*\*: Demo MVPs; share early results (e.g., 70% accuracy in cash matching).

#### \*\*Phase 3: Testing & Deployment (Days 61-90)\*\*

\*Goal: Deploy 3 automations; others in UAT.\*

- \*\*Key Activities\*\*:

- \*\*Week 9-10\*\*:

- \*\*Sprint 3\*\*: User Acceptance Testing (UAT) with business teams.

- Refine models based on feedback (e.g., handle invoice exceptions).

- Deploy Quick Wins:

- OtC Cash Application (Global),

- Duplicate Audit (Control),

- PO Confirmation (PtP).

- \*\*Week 11-13\*\*:

- \*\*Sprint 4\*\*: Deploy remaining Wave 1 automations (Vendor Master, TnE-India).

- Initiate change management (training, documentation).

- \*\*Leadership Checkpoint\*\*: Review deployment results, lessons learned, and Wave 2 plan.

---

### \*\*Automation Delivery Schedule\*\*

| Tower | Automation | Day 30 (Scope) | Day 60 (MVP) | Day 90 (Status) |

|--------------------|--------------------------------|----------------|--------------|-----------------------|

| \*\*OtC\*\* | Cash Application (Global) | ✅ Scope | ✅ MVP Tested| 🚀 \*\*Deployed\*\* |

| \*\*Control\*\* | Duplicate Audit | ✅ Scope | ✅ MVP Tested| 🚀 \*\*Deployed\*\* |

| \*\*PtP\*\* | PO Confirmation (BEMEA+BNA) | ✅ Scope | ✅ MVP Tested| 🚀 \*\*Deployed\*\* |

| \*\*Master Data\*\* | Vendor/Customer Master | ✅ Scope | ✅ MVP Built | ⚙️ UAT |

| \*\*PtP\*\* | TnE - India | ✅ Scope | ✅ MVP Built | ⚙️ UAT |

| \*\*Customer Svc\*\* | Billback | ✅ Scope | ⏳ Dev | ✅ MVP Ready |

| \*\*PtP\*\* | TnE - BNA/China | ✅ Scope | ⏳ Design | ✅ MVP Built |

> \*\*Legend\*\*: ✅ = Complete, ⏳ = In Progress, 🚀 = Deployed, ⚙️ = Testing

---

### \*\*Resource & Risk Management\*\*

- \*\*Team Structure\*\*:

- 1 Program Manager (overall coordination)

- 3 AI Developers (tools: Python, RPA, Azure ML)

- 2 Data Engineers (data pipelines)

- 1 SME per Tower (process knowledge)

- \*\*Risks & Mitigation\*\*:

- \*Data Silos\*: Start with structured data first (e.g., ERP over emails).

- \*Accuracy Concerns\*: Target 80% accuracy for MVP, improve via feedback loops.

- \*Scope Creep\*: Freeze requirements after Day 15 per automation.

---

### \*\*Metrics to Track\*\*

| Metric | Target by Day 90 |

|---------------------------------|--------------------------|

| Automations Deployed | 3-4 |

| Process Efficiency Gain | 40-60% FTE Reduction |

| Error Rate Reduction | 50-70% |

| ROI (Estimated) | 3x-5x (Post-Scale) |

---

### \*\*Leadership Communication Plan\*\*

- \*\*Weekly\*\*: Email update with RAG status (Red/Amber/Green).

- \*\*Bi-Weekly\*\*: 30-min sync with tower leads.

- \*\*Day 30/60/90\*\*: Formal reviews with demos, ROI metrics, and next steps.

- \*\*Final Deliverable\*\*: Executive summary with:

> - \*\*Results\*\*: Efficiency gains, cost savings.

> - \*\*Post-90 Plan\*\*: Scale remaining automations; explore GenAI for complex use cases.

---

This plan demonstrates \*\*clear prioritization\*\*, \*\*pragmatic execution\*\*, and \*\*accountability\*\*. By Day 90, leadership will see:

- \*\*Tangible Outcomes\*\*: 3-4 automations live, impacting cash flow (OtC), compliance (Control), and procurement (PtP).

- \*\*Scalable Foundation\*\*: Data pipelines, reusable AI models, and a roadmap for full rollout.

\*\*Ready to refine this further?\*\* I can provide templates for governance, RACI charts, or a detailed sprint backlog.

New chat

**Today**

90-Day AI Automation Deployment Plan

**7 Days**

Automating GenAI Workflow with Selenium Guide

Download NSE BSE Stocks with Key Metrics

Identifying Undervalued Stocks in India

Flat Details and Payment Schedule Extraction

Financial Analysis and Improvement Recommendations

Enhancing VBA Code for Robust Invoice Downloads

**30 Days**

Enhanced Puppeteer Automation Script Improvements

remove all passwords

SAP Data Analysis Platform with LLM Integration

Automate SAP with Excel Data Using VBScript

Protecting Commercial VBA Code Solutions

Contract Admin Solution for Non-Mosaic SAP Integration

Build AI Trading Bot for Beginners

Uninstalling VALORANT and Freeing Disk Space

Moving Average Cross Strategy Explanation

West Flat Carpet Area and Assessment Summary

Automating Cash Application in SAP ECC/S/4HANA

**2025-06**

Improving Excel VBA Code for HighLow Analysis

**2025-02**

Sub RunSAPScript\_Orderwrking()

can you modify, improve and make

can you fix any errors in the be

**2025-01**

can you provide me code to conve

how to convert xlsm file with ma

stratergy

Get App

A white letter on a red background

AI-generated content may be incorrect.

My Profile

**90-Day AI Automation Deployment Plan**

i need to create a 90 day plan for ai based automations and plan to deliver below automations under by each towers 1. Master Data : Vendor /customer master creations 2. PtP: TnE - India ; TnE - BNA; TnE - China; Invoice Processing: Purchase Order Cofirmation(BEMEA+BNA) 3. Customer Service ; Settlements - EGT & OPD Rail, Truck, Barge 4.Customer Service ; Suply Chain- Outbound Shipment 5. Customer Service ; Settlements - Billback 6. OtC: Cash application (Global) 7. Control Assurance: Trasaction audit; Duplicate audit i need to present to leadership a clear 90 day plan for above from discovery to deployment while this is humnogus task we are ready to take the challange. Please provide brilliant plan to be able to impress the leadership with clear thinking and plan in place

Thought for 83 seconds

We are creating a 90-day plan for AI-based automations across multiple towers. The plan should cover from discovery to deployment for each automation. Given the tight timeline and the number of automations, we must prioritize and phase the work effectively.

The automations are grouped by towers:

1. Master Data: Vendor/Customer master creations

2. PtP (Procure-to-Pay):

- TnE (Travel and Expense) - India, BNA (Brazil, North America?), China

- Invoice Processing: Purchase Order Confirmation (BEMEA+BNA) [BEMEA: likely Big Emerging Markets Europe & Asia?]

3. Customer Service; Settlements - EGT & OPD Rail, Truck, Barge

4. Customer Service; Supply Chain - Outbound Shipment

5. Customer Service; Settlements - Billback

6. OtC (Order-to-Cash): Cash application (Global)

7. Control Assurance: Transaction audit; Duplicate audit

Given 90 days (approx 12-13 weeks) and multiple automations, we must be realistic about what can be achieved. We can structure the 90 days into phases:

- \*\*Phase 1: Discovery and Planning (Weeks 1-3)\*\*

- \*\*Phase 2: Design and Development (Weeks 4-9)\*\*

- \*\*Phase 3: Testing and Deployment (Weeks 10-13)\*\*

However, since there are multiple automations, we cannot do all in parallel due to resource constraints. We must prioritize based on:

- Business impact and value

- Complexity and feasibility

- Resource availability

Proposed prioritization (based on common sense and potential impact):

1. \*\*High Impact, Moderate Complexity\*\*:

- OtC: Cash application (Global) - because cash flow is critical and global impact.

- PtP: Invoice Processing (PO Confirmation) - as it's a core process in PtP.

2. \*\*Moderate Impact, Moderate Complexity\*\*:

- Master Data: Vendor/Customer master - foundational but may require clean data.

- Control Assurance: Transaction audit; Duplicate audit - helps in control and compliance.

3. \*\*Moderate Impact, Higher Complexity\*\*:

- PtP: TnE (multiple regions) - due to regional variations.

4. \*\*Customer Service Settlements and Supply Chain\*\*:

- These are critical for operations but may have varying complexity. We can group by process similarity.

Given the 90-day constraint, we should aim to deliver at least 2-3 automations by the end of 90 days and have the others in progress. We can break the 90 days into sprints (each sprint being 2 weeks) and assign automations to sprints accordingly.

Plan Structure:

- \*\*Weeks 1-3 (Sprint 0: Discovery & Setup)\*\*:

- Cross-tower activities: set up project governance, team, tools, and infrastructure.

- Conduct discovery workshops for all automations to gather requirements, assess data availability, and define scope.

- Prioritize automations for the first deployment wave (Wave 1: Weeks 4-9 for development, Weeks 10-13 for deployment).

- \*\*Weeks 4-9 (Sprint 1 to 3: Design & Development for Wave 1)\*\*:

- Focus on 2-3 high priority automations for Wave 1.

- Design, develop, and unit test.

- \*\*Weeks 10-13 (Sprint 4: Testing & Deployment for Wave 1 and start Wave 2)\*\*:

- System testing, UAT, and deployment for Wave 1.

- In parallel, start design and development for Wave 2 (next set of automations).

But note: We have 7 groups of automations (some groups have multiple, e.g., PtP has 4 sub-automations). We can break the automations into two waves:

Wave 1 (to be delivered in 90 days):

1. OtC: Cash application (Global) - high impact, global.

2. PtP: Invoice Processing: PO Confirmation (BEMEA+BNA) - core process.

3. Control Assurance: Transaction audit and Duplicate audit - relatively standalone and high ROI.

Wave 2 (to start in 90 days but deliver after):

1. Master Data: Vendor/Customer master

2. PtP: TnE (India, BNA, China) - multiple regions, may require more time.

3. Customer Service: Settlements (EGT & OPD Rail, Truck, Barge) and Billback, and Supply Chain - Outbound Shipment.

Alternatively, if we have multiple teams, we can run in parallel. But for the plan, we assume one team with multiple workstreams.

Detailed 90-Day Plan:

\*\*Phase 1: Discovery and Planning (Weeks 1-3)\*\*

- Week 1:

- Project kick-off with leadership and stakeholders.

- Form cross-functional teams (business, IT, data science).

- Set up project management tools and communication plan.

- Start discovery for Wave 1 automations: OtC Cash App, PtP PO Confirmation, Control Assurance audits.

- Week 2:

- Continue discovery for Wave 1 and start discovery for Wave 2 (Master Data, TnE, Customer Service automations).

- Assess data requirements, availability, and quality.

- Define success metrics for each automation.

- Week 3:

- Finalize requirements and sign-off for Wave 1.

- Create high-level design and architecture for Wave 1.

- Develop detailed project plan with milestones for all automations.

- Prioritize and get agreement on Wave 1 and Wave 2.

\*\*Phase 2: Design and Development (Weeks 4-9)\*\*

- Week 4:

- Start detailed design for Wave 1 (OtC Cash App, PtP PO Confirmation, Control Assurance).

- Begin development for the simplest one (maybe Control Assurance) to build momentum.

- Week 5-6:

- Development for Wave 1 in full swing.

- Conduct design reviews and early testing (unit testing).

- Week 7-8:

- Complete development for Wave 1 and start integration testing.

- Begin detailed design for Wave 2 (Master Data, TnE, and one Customer Service automation).

- Week 9:

- Complete integration testing for Wave 1 and prepare for UAT.

- Start development for Wave 2 (Master Data and TnE).

\*\*Phase 3: Testing and Deployment (Weeks 10-13)\*\*

- Week 10:

- Conduct UAT for Wave 1 with business users.

- Fix any issues found in UAT.

- Continue development for Wave 2.

- Week 11:

- Final UAT and sign-off for Wave 1.

- Prepare deployment plan and runbooks for Wave 1.

- Continue development for Wave 2.

- Week 12:

- Deploy Wave 1 (OtC Cash App, PtP PO Confirmation, Control Assurance) in production (staggered if needed).

- Monitor post-deployment and provide support.

- Continue development and start testing for Wave 2.

- Week 13:

- Post-deployment review for Wave 1 and lessons learned.

- Continue with Wave 2 development and testing.

- Finalize plan for Wave 2 deployment (beyond 90 days).

This plan allows us to deliver 3 automations (or groups) by the end of 90 days and have the next set well underway.

Key Success Factors:

- Strong project management and governance.

- Dedicated cross-functional teams.

- Agile approach with 2-week sprints and regular reviews.

- Close collaboration with business stakeholders.

Risks:

- Data quality issues: discovered in the discovery phase, so we can plan for data cleansing.

- Scope creep: manage through strict change control.

- Resource constraints: prioritize and potentially phase more.

Presentation to Leadership:

We can present this as a roadmap with clear milestones and deliverables. Use a Gantt chart to show the timeline and dependencies.

Deliverables by the end of 90 days:

1. OtC: Cash application (Global) - deployed.

2. PtP: Invoice Processing: PO Confirmation (BEMEA+BNA) - deployed.

3. Control Assurance: Transaction audit and Duplicate audit - deployed.

And progress on:

- Master Data: Vendor/Customer master - design complete, development in progress.

- PtP: TnE (India, BNA, China) - design complete, development started.

- Customer Service automations: design in progress.

This plan shows clear thinking, prioritization, and a path to deliver value quickly while setting the stage for the next wave.

Below is a **90-day plan** structured to deliver AI-based automations across your specified towers. This plan balances ambition with realism, focusing on quick wins, risk management, and clear value demonstration. It’s designed to impress leadership with its structured approach, phased execution, and measurable outcomes.

**Core Principles**

1. **Phased Approach**: Prioritize automations by complexity, value, and data readiness.
2. **Parallel Tracks**: Run discovery/design for multiple automations concurrently.
3. **Agile Sprints**: 2-week cycles for rapid prototyping and feedback.
4. **Governance**: Weekly steering committee reviews with leadership.
5. **Tooling**: Leverage low-code AI platforms (e.g., UiPath, Automation Anywhere, Power Automate + Azure AI) for speed.

**90-Day Plan: High-Level Timeline**

<https://via.placeholder.com/800x200?text=Timeline+Visual>  
\*(Visual: 3 phases across 13 weeks, with 2-3 automations in deployment by Day 90)\*

**Phase 1: Discovery & Prioritization (Days 1-30)**

*Goal: Validate feasibility, define scope, and secure resources.*

* **Key Activities**:
  + **Week 1-2**:
    - Kickoff workshop with tower leads to map processes, pain points, and data sources.
    - **AI Readiness Assessment**: Data quality checks (e.g., format, completeness) for all automations.
    - Prioritize automations using **Value vs. Effort Matrix**:

| **Quick Wins (Low Effort/High Value)** | **High Complexity/High Value** |
| --- | --- |
| Cash Application (OtC) | Vendor/Customer Master |
| Duplicate Audit (Control) | TnE - India/BNA/China |
| PO Confirmation (PtP) | Settlements (All Modes) |

* + **Week 3-4**:
    - Finalize automation scope and success metrics (e.g., FTE reduction, error rate improvement).
    - Assign dedicated squads (Process Owner + Data Scientist + Developer).
    - **Leadership Checkpoint**: Present prioritization, ROI estimates, and resource plan.

**Phase 2: Design & Development (Days 31-60)**

\*Goal: Build and test MVPs for 4-5 automations.\*

* **Key Activities**:
  + **Week 5-6**:
    - **Sprint 1**: Design AI models (e.g., NLP for invoice processing, ML for cash matching).
      * *Focus*: OtC Cash Application, Duplicate Audit, PO Confirmation.
    - Develop data pipelines (APIs, ETL) and integration hooks (ERP, SAP).
  + **Week 7-8**:
    - **Sprint 2**: Build MVPs for prioritized automations.
      * *Focus*: Vendor Master Creation, TnE - India/BNA.
    - Conduct unit testing and peer reviews.
  + **Leadership Checkpoint**: Demo MVPs; share early results (e.g., 70% accuracy in cash matching).

**Phase 3: Testing & Deployment (Days 61-90)**

*Goal: Deploy 3 automations; others in UAT.*

* **Key Activities**:
  + **Week 9-10**:
    - **Sprint 3**: User Acceptance Testing (UAT) with business teams.
      * Refine models based on feedback (e.g., handle invoice exceptions).
    - Deploy Quick Wins:
      * OtC Cash Application (Global),
      * Duplicate Audit (Control),
      * PO Confirmation (PtP).
  + **Week 11-13**:
    - **Sprint 4**: Deploy remaining Wave 1 automations (Vendor Master, TnE-India).
    - Initiate change management (training, documentation).
    - **Leadership Checkpoint**: Review deployment results, lessons learned, and Wave 2 plan.

**Automation Delivery Schedule**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Tower | Automation | Day 30 (Scope) | Day 60 (MVP) | Day 90 (Status) |
| OtC | Cash Application (Global) | ✅ Scope | ✅ MVP Tested | 🚀 **Deployed** |
| Control | Duplicate Audit | ✅ Scope | ✅ MVP Tested | 🚀 **Deployed** |
| PtP | PO Confirmation (BEMEA+BNA) | ✅ Scope | ✅ MVP Tested | 🚀 **Deployed** |
| Master Data | Vendor/Customer Master | ✅ Scope | ✅ MVP Built | ⚙️ UAT |
| PtP | TnE - India | ✅ Scope | ✅ MVP Built | ⚙️ UAT |
| Customer Svc | Billback | ✅ Scope | ⏳ Dev | ✅ MVP Ready |
| PtP | TnE - BNA/China | ✅ Scope | ⏳ Design | ✅ MVP Built |

**Legend**: ✅ = Complete, ⏳ = In Progress, 🚀 = Deployed, ⚙️ = Testing

**Resource & Risk Management**

* **Team Structure**:
  + 1 Program Manager (overall coordination)
  + 3 AI Developers (tools: Python, RPA, Azure ML)
  + 2 Data Engineers (data pipelines)
  + 1 SME per Tower (process knowledge)
* **Risks & Mitigation**:
  + *Data Silos*: Start with structured data first (e.g., ERP over emails).
  + *Accuracy Concerns*: Target 80% accuracy for MVP, improve via feedback loops.
  + *Scope Creep*: Freeze requirements after Day 15 per automation.

**Metrics to Track**

| **Metric** | **Target by Day 90** |
| --- | --- |
| Automations Deployed | 3-4 |
| Process Efficiency Gain | 40-60% FTE Reduction |
| Error Rate Reduction | 50-70% |
| ROI (Estimated) | 3x-5x (Post-Scale) |

**Leadership Communication Plan**

* **Weekly**: Email update with RAG status (Red/Amber/Green).
* **Bi-Weekly**: 30-min sync with tower leads.
* **Day 30/60/90**: Formal reviews with demos, ROI metrics, and next steps.
* **Final Deliverable**: Executive summary with:
  + **Results**: Efficiency gains, cost savings.
  + **Post-90 Plan**: Scale remaining automations; explore GenAI for complex use cases.

This plan demonstrates **clear prioritization**, **pragmatic execution**, and **accountability**. By Day 90, leadership will see:

* **Tangible Outcomes**: 3-4 automations live, impacting cash flow (OtC), compliance (Control), and procurement (PtP).
* **Scalable Foundation**: Data pipelines, reusable AI models, and a roadmap for full rollout.

**Ready to refine this further?** I can provide templates for governance, RACI charts, or a detailed sprint backlog.